**PUBLIC NOTICE** 

Federal Communications Commission 445 12<sup>th</sup> St., S.W. Washington, D.C. 20554

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## FILING REQUIREMENTS IN FM ALLOTMENT RULEMAKING PROCEEDINGS

The Audio Division, Media Bureau, issues this reminder regarding filing requirements for rulemaking proceedings to amend the FM Table of Allotments, 47 C.F.R. §73.202(b). In recent months, numerous petitions, counterproposals and comments have been improperly filed in these proceedings. Typically, these filings have been incorrectly addressed to the Media Bureau or the Audio Division, thereby delaying their receipt in the Office of the Secretary and their prompt entry into in the Commission's Electronic Comment Filing System ("ECFS").

As stated in each FM allotment Notice of Proposed Rulemaking, all filings in these proceedings are to be addressed to Marlene H. Dortch, Secretary, Federal Communications Commission, Office of the Secretary, and addressed for delivery, as appropriate, to the addresses established by the Secretary for hand delivered, commercial overnight mail, and United States Postal Service-delivered filings. *See* Public Notice, *Reminder, Filing Locations for Paper Documents and Instructions for Mailing Electronic Media,* 18 FCC Rcd 16705 (2003); http://www.fcc.gov/osec. The first page and cover sheet of each filing must indicate "To: Office of the Secretary." Incorrectly addressed filings will be treated as having been filed on the receipt date shown on the official "Office of the Secretary" date stamp. Failure to follow these requirements may result in the treatment of a filing as untimely. *See* 47 C.F.R. § 1.7.

By: Chief, Audio Division

Contact: William F. Caton, Deputy Secretary, Office of the Secretary, <u>william.caton@fcc.gov</u>, 202-418-0304.

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