February 10, 2010

From: Procurement Administrator
       Procurement & Contracts Branch, OFS

Subject: Notice of Award by Contract

Project No. IFB D10-059, CO-10068
Project Title: Upgrade of Wide Area Network Services for the Department of Education

Your company has been awarded a contract for subject project. The award is conditioned upon your executing the attached contract in accordance with terms of the contract. Please pay particular attention to the following requirements as checked:

- Sign contract.
- Complete and sign “Standards of Conduct Declaration”.
- Include evidence of the representative’s authority to sign this Contract (such as corporate or partnership resolutions, corporate by-laws, limited liability operating agreement or other authorizing documents).
- Include a current Certificate of Insurance.
- Include a Performance Bond.
- Include a current (not over 6 months old) DOTAX Tax Clearance Certificate (Form A-6, Rev. 2003) with an original green certified copy stamp. This certificate must include approvals from both the State of Hawaii Department of Taxation (DOTAX) and the U.S. Internal Revenue Service (IRS).
- Include a current (not over 6 months old) DLIR Certificate of Compliance (Form # LIR27).
- Include a current (not over 6 months old) OCCA Certificate of Good Standing.

In lieu of Items a, b, and c above, you may also submit a CERTIFICATE OF VENDOR COMPLIANCE as issued by the State Procurement Office via an online system, also referred to as “Hawaii Compliance Express”. Details regarding this online application process can be viewed at: http://vendors.ehawaii.gov/hce/splash/welcome.html.

This Notice of Award is issued as the first step in the award process. For a variety of reasons, the DOE may find cause for cancellation of the award. In that event, the DOE will not be liable for any work, contract, costs, expenses, loss of profit, or any damages whatsoever incurred by your company prior to issuance of a fully executed contract.

The fully executed contract must be returned to the DOE's Procurement & Contracts Branch, 94-275 Mokuola Street, Room 200, Waipahu, Hawaii 96797 as soon as possible. Any questions regarding this award may be referred to Connie Chun at (808) 675-0130.

Attach: Contract

Award by Contract (rev. 12/2006)